

Geoffrey Smith
Tel: 07534452346

Email: gs.thefp@gmail.com

MEETING OF FAIRLIGHT PAVILION
HELD ON THURSDAY 1st FEBRUARY 2024 AT 7.00 PM THE ACTIVATE YOUTH
HUT WOODFIELD

Date:20/02/2024

Minutes for Fairlight Pavilion meeting held 1st February 2023

- 1. Apologies for absence Steven Stewart, Wendy Hatch and Ken Hatch**
Attended Geoffrey Smith, Martin Usher, Tracy Welch, Tim Grohne, Lyne Cooke.
Co-opted members Paul and Anna Patterson- Wilson
- 2. Code of Conduct and Disclosure of Interests**
 - (a) To receive any disclosures by members, of personal or prejudicial interest in matters on the agenda
NIL
- 3. An update since last meeting**

GS gave an update. Charity Commission is all but up and running only a trustee's agreement to the change of wording to clause 3 to be verified. GS has been unable to open bank accounts as both banks looked at require a charity commissions acceptance letter. The first estimate of build is in.
- 4. To discuss estimate from Booker and Best**

This came in at a total for all works to just over £800,000. It was agreed by all that this was excessive. MU will speak to Nick Booker in regard to this figure. We are still waiting for another two builders approached for their figures. It was agreed to also approach another two being Jim Soan and Son and Lee ? ref (Datcha rebuild)
- 5. To review initial work on business plan and what is needed to carry on as a working document**

GS explained that he had commenced work on a business plan. This would be an ongoing document due to work and figures still required. It copies two very similar projects business plan adapted for this project and a list of contents was shown. It was agreed that it would include community support, picture of existing users and consultation information wherever applicable. Work on the business plan will continue by GS and agreed by the committee prior to public release or usage for funding.

6. To verify all trustees have set up their domain email

All trustees other than Tim Grohne has adopted the following . Their initials followed by .thefp@gmail.com. Wendy and Ken Hatch to check theirs as possibly missing a full stop after their initials. MU's has been corrected

7. To discuss and agree promotional material style and contents.

It was discussed that the style of promotion would be contemporary yet trendy and stylish , very up to date and not the usual sometimes drab material. It was agreed to have a facebook page and get T-Shirts printed with new logo. There would be short films of the members and their interests and reasons for being trustees. Tours and displays of the project will be held at the existing club house and dates displayed on website, facebook and flyers. Promotional work and it contents would be ongoing and changeable as the needs command.

8. To agree the use of RVA advisor.

It was agreed that we will request one of the new RVA advisors to work along side this project in an advisory capacity. Anna will contact RVA.

9. To discuss the co-opting of an interested person willing to assist in the project.

A contact has been offered to the group of a person that has shown interest in assisting. This has been declined as it was felt that the group is large enough at present and it is to early in the project for more co-opting at present.

A.O.B

Nil

Date of next meeting

Thursday 7th March 2024 at Fairlight Village Hall

Signed as correct..... *Name*.....

Date.....